

CONGLETON TOWN COUNCIL

**MINUTES OF THE MEETING OF THE TOWN HALL COMMITTEE HELD ON
THURSDAY, 17TH MARCH, 2011**

PRESENT: Councillors D Martin
Mrs L Bossons
E Clarke
P H Mason
D Murphy
D Parker

1. APOLOGIES

Apologies for absence were received from Councillors, G R Edwards and Mrs J Whitehurst.

2. MINUTES

THC/32/1011/RESOLVED- That the Minutes of the Meeting of the Committee held on 30th September 2010 be approved and signed by the Chairman as a correct record.

3. DECLARATIONS OF INTEREST

Members are requested to declare both "personal" and "personal and preudcial" interests as early in the meeting as they become known.

There were no declarations of interest.

4. OUTSTANDING ACTIONS

There were no outstanding actions.

5. Jackson Lloyd

It was noted that Jackson Lloyd has served notice to terminate the lease on the accommodation at the rear of the Town Hall, although the new company may wish to retain the office space

THC/33/1011 RESOLVED-

That Jackson Lloyd be offered a new lease contract, but with an early termination clause included within it.

6. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS (IF NECESSARY)

THC/34/1011/RESOLVED- That in accordance with the Public Bodies (Admission to Meetings) Act 1960, that public and press be excluded from the

meeting for the matters set out below on the grounds that it could involve the likely disclosure of private and confidential information or staff matters.

PART TWO – ITEMS CONSIDERED IN THE ABSENCE OF THE PRESS AND PUBLIC

7. RESTRICTED RIGHT OF WAY

The Town Clerk provided an update on progress on solving the Restricted Right of way at the rear of the building. It was noted that it was hoped to bring this to a satisfactory conclusion in the near future.

THC/35/1011 RESOLVED- That the verbal report be received.

8. TOWN HALL TRADING ACCOUNT

The Town Clerk presented the Town Hall Trading Account.

THC/36/1011/RESOLVED- That the Trading account be received

9. TOWN HALL HIRE CHARGES

The Committee received the hire charges for 2011-12.

THC/37/1011 RESOLVED-

1. There will be no general increase to hire charges for 2011-12
2. The Town Hall hire cost for weddings to increase to £500
3. Hirers wanting to use additional days for setting up for a function will be charged for this facility.

10. PROGRESS ON CAPITAL WORKS CONTRACTS

A report produced by the Architectural Consultant concerning progress to date on capital was presented to the Committee.

THC/38/1011 RESOLVED- That the report be received.

11. REPORT ON CAPITAL WORKS EXPENDITURE

A report from the Architectural Consultant concerning progress to date on Capital works was presented to the committee.

THC/39/1011 RESOLVED- That the report be received.

12. **FUTURE WORKS OF PLANNED MAINTENANCE, REPAIR AND IMPROVEMENT**

A report produced by the Architectural Consultant setting out a number of future Capital works for the Town Hall which consisted of maintenance and repair work as well as proposed internal improvements such as the extension to the kitchen and bar area and repair to the rear service road were considered.

THC/40/1011 RESOLVED- That the report be received.

E.A. CLARKE
CHAIRMAN